

Agenda: **Process Standardization Working Group Meeting**

Wednesday, June 6, 2001, 9:00 a.m. – 4:00 p.m.

SRP Flagstaff Room ISB

1600 N. Priest Drive, Tempe

	Topic	Lead	Anticipated Outcome
1	Welcome, Introductions, Sign-In, and Approval of Minutes	Tony Gillooly	Mr. Gillooly will welcome participants to the full group session of the Process Standardization Working Group meeting. A sign-in sheet will be circulated. Participants will introduce themselves. Minutes from the May 16th, 2001 meeting will be approved.
2	Report from Shirley Renfroe on revised Change Control Process	Shirley Renfroe	Shirley Renfroe (Pinnacle West) will present the revised change control process. Participants will review the document and suggest additions or changes to the document. If there are no changes, document may be approved.
3	Issue 84 – Final bill Waivers	Judy Taylor	Judy Taylor (TEP) will present draft waivers for the Final Bill and estimating usage for load profiled customers
	Metering Handbook TWO HOUR DISCUSSION	Stacy Aguayo	Changes to the Metering handbook will be reviewed and discussed.
4	Q&A for Task Team Chair addressing Issue 101: MRSP Performance Monitoring & Testing	John Wallace	John Wallace (GCSECA) will send out a task team status report prior to the meeting and address questions from the group.
5	Q&A for Task Team Chair addressing Issue 61: MSP Performance Monitoring & Testing	John Wallace	John Wallace (GCSECA) will send out a task team status report prior to the meeting and address questions from the group.
6	Approval of field requirement in the AZ 810 to Conditional from Mandatory and additional language requirements.	Tony Gillooly	Discuss what language needs to be added to the field to make it conditional. Participants will discuss field MEA06 in the demand measurement segment. Determine the business reason for the field being conditional.
7	Locations for future meetings	Tony Gillooly	Distribute the schedule for future meetings locations.
8	Review Open issues and re-prioritize	Tony Gillooly	The group will review Open issues and re-prioritize.
9	New Issues	Tony Gillooly	New issues will be added to the Master Issue list.
10	Meeting Evaluation	Tony Gillooly	The group will provide feedback.
11	Set Next Agenda	Tony Gillooly	The group will set the next agenda.
12	Adjourn Meeting	Tony Gillooly	The meeting will be adjourned.